Lockbox Process Configuration

Step 01 – Define House Banks

Transaction Code: FI12
SAP Customizing Implementation Guide → Financial Accounting → Bank Accounting → Bank Accounts → Define House Banks

On the following pop-up window enter the Company Code (in this case 0010) for the sake of this guide…
Press enter or click the button to display the house bank details for the company code

NOTE: In this case there is a CHASE House Bank defined, may be for Automatic Payment Program purposes. Otherwise you would click the button and maintain the house bank. Instead displaying in the following steps, you will maintain the data for the house bank you want to define.

Select the House Bank “CHASE” and

Click the button to display the details
Double click the Bank Accounts folder icon to display the Bank Account information for the House Banks.

This completes the House Bank definition process…
Step 02 – Define Lockbox Accounts for House Banks

Transaction Code: SPRO
SAP Customizing Implementation Guide ➔ Financial Accounting ➔ Bank Accounting ➔ Bank Accounts ➔ Define Lockboxes for House Banks

On the following pop-up window enter the Company Code (in this case 0010) for the sake of this guide… use your company code that you are setting up Lockbox for…
On the following window highlight “Define Lockbox Accounts at House Bank”.

Press enter or click the button to proceed the detail screen…

Click the button to maintain the “Lockbox for the CHASE house bank” defined in the earlier step.

Enter the following information on the following screen

<table>
<thead>
<tr>
<th>Company Code</th>
<th>Lockbox</th>
<th>House Bank</th>
<th>Lockbox Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>0010</td>
<td>JUKEBOX</td>
<td>CHASE</td>
<td>1000000</td>
</tr>
</tbody>
</table>
Maintain “Lockbox for the house bank”

<table>
<thead>
<tr>
<th>Co...</th>
<th>Lockbox</th>
<th>Hou...</th>
<th>LBox no</th>
</tr>
</thead>
<tbody>
<tr>
<td>0010</td>
<td>JUKEBOX</td>
<td>CHASE</td>
<td>1000000</td>
</tr>
</tbody>
</table>

Save and Exit. This step completes the Defining Lockbox for House Bank.
Step 03 – Define Control Parameters

Transaction Code: SPRO

Control Parameters are maintained by default. But they are not, you can maintain the following.

Usually both the entries are shipped default with SAP R/3 software. Otherwise maintain them as show below.
On the following screen…

Select “LOCKBOX” and click the button to display the details for the Control Parameters

Save and Exit. This completes the Control Parameter definition.
Step 04 – Define Posting Data

*Transaction Code: SPRO*

*SAP Customizing Implementation Guide → Financial Accounting → Bank Accounting → Business Transactions → Payment Transactions → Lockbox → Define Posting Data*

On the following screen select the Destination and Origin to display details…

*Change View “Posting Data For Autocash With Lockbox”: Overview*
Click the button to display the details…

Save and exit. This completes the “Definition of posting data”.
Step 05 – Preparing the Lockbox file for the test purposes…

To make it easy the customer invoice number is highlighted. Change this to the invoice number of the customer that you want to test with and make sure that the invoice amount is $400. This file is prepared for $400.

The original text file information from the above image is copied below…

100YPCCDESTINYPCCORIGIN061112
2IGNOREDBYSAP0000000000
58660011000000061112YPCCDESTINYPCCORIGIN
68660020000400000110003900345205865345205872
48660036019180000007 00040000000000000000
78660041000000061112001000040000
88660051000000061112001000040000
9000000
Step 06 – Lockbox Process Testing

Execute the following transactions to test the Lockbox configuration…

FLB2 – Main Lockbox Program that uploads the Lockbox file data
FLB1 – Post Processing of Lockbox data.

Suggestions/Requests
suggestions@srilogix.com

The content outlined in this document is intended for the purposes of demonstrating a specific functionality in SAP R/3. A detailed study should be carried out to analyze the requirements and to configure the system to meet the business requirements. Sri Logix Inc. does not take any responsibility to whatsoever purpose this document is/will be used for.